



DOCTORAL PROGRAMME

Doctoral student	
Name (first – last name):	
E-mail:	
Place and date of birth:	
Research unit:	
Supervisor:	
Co-supervisor (optional):	
Title of doctoral thesis:	
Starting date*:	

Compulsory components of the doctoral programme

1. publishing at least **one scholarly article**, i.e a peer-reviewed article, written in the language of the discipline, which has at least been accepted for publication at the completion of the PhD. This may include journal articles, book chapters, conference proceedings of equivalent achievements;
2. presenting at least **two seminars** to colleagues in your research field on (a) topic(s) related to your doctoral research or on a more general topic;
3. participating actively, i.e. making at least one **oral presentation or poster-presentation** on your own research at an international conference abroad;
4. attending at least **one seminar series, lecture series or course** designed for doctoral students;
5. **submitting annual progress reports** on your research.

Specific requirements will be determined by the departmental doctoral committee (chair of the doctoral committee, coordinators of research units, junior academic staff representatives).

Activity report

The doctoral student should keep a detailed record of all PhD training activities using this form, which is to be annually submitted to the supervisor for approval, with a to the departmental doctoral committee. When the PhD is completed, the full activity report must be submitted to the departmental doctoral committee, which will determine whether the doctoral

* The doctoral research project starts on the starting date of the student's scholarship/appointment as a research assistant. For doctoral students appointed as project assistants, the date of registration as a doctoral student (enrolment) will be regarded as the starting date.



student has fulfilled all training requirements. Without the committee's approval, the student will not be allowed to defend his/her PhD thesis.

1. Publication (enclose text , if possible)

1. Date of publication:
Author(s):
Bibl. reference:

2. Seminars

1. Place and date:
Title:

2. Place and date:
Title:

3. Oral presentation / poster presentation

1. Place and date:
Title:

4. Attending one seminar series, lecture series or course

1. Place and date:
Title:



5. Progress reports (cf. Doctoral Programme Regulations, Art. 4)

1. By the end of the first year of doctoral research, the doctoral student should submit a brief written report. The assessment form must be signed by the student's supervisor(s) and the chair of the departmental doctoral committee.
2. By the end of the second year, the doctoral student should submit a brief written report and make an oral presentation on his/her progress, followed by discussion with the members of the doctoral committee. Assessment is recorded on the evaluation form, which is signed by the supervisor(s), members of the doctoral committee and the chair of the departmental doctoral committee.
3. At the end of the third year and any subsequent years until the completion of the PhD, the same procedure is followed as at the end of the first year.

Chair of the departmental doctoral committee

Name:

Date and signature: